

Prevention Deliverables

2009-2010

Name: _____ **School:** _____

Date: _____ Specifically what will you do Date to be accomplished

Completed

<p>1.School Board Policy</p> <p>Part of the responsibilities of the SAP are to assure the timely changes/updates to the policy</p> <p>To be a part of a team that regularly reviews the policy; brings current information to team.</p> <p>Educating the faculty and all staff regularly about the policy.</p>			
<p>2. Staff Development</p> <p>Ongoing trainings and consultations to staff</p> <p>Meets with coaches, bus drivers, alternative programs, office & administrative staff, custodians, kitchen crew.</p> <p>Distributes ATOD Handouts/ads to the school's web site/ produces a newsletter/fact sheet.</p>			

<p>3. Program Awareness</p> <p>Conduct parent/community awareness evenings/dialogues</p> <p>Attend open house/parent teacher conferences</p> <p>Educate parents to SAP services yearly</p>			
<p>4. Internal Referral Process</p> <p>Attend Student Support team (or whatever it is called in your school) regularly.</p>	<p>List team members:</p>		
<p>6. Student Assistance Program Evaluation</p> <p>Meet weekly with In-house supervisor</p> <p>Develop goals yearly, re-evaluate goals monthly</p>	<p>List in house supervisor and how often you meet with them.</p>		

<p>7. Educational Student Support Groups</p> <p>Conducts educational support groups including the following topics: anger management, grief/loss, situational issues, relationship, living with someone who is dependent, dealing effectively with stress, etc.</p> <p>Provides parent groups as needed</p>	<p>List types of groups you will be conducting.</p>	
<p>8. Cooperation and Collaboration with Community Agencies and Resources</p> <p>Collaborates regularly with agency providers</p> <p>Has a current list of treatment providers/referral sources</p> <p>Attends coalition, and supports their work</p> <p>Partners with local prevention specialist</p> <p>Offers assistance to other agencies as time permits.</p> <p>Meets regularly with Home school coordinator, school based clinician, School Resource Officer, Start team coordinator.</p>	<p>List agencies you work with, and describe how you collaborate and communicate with coalitions and the Prevention Specialist.</p>	

<p>9. Integration with Other School-Based Programs</p> <p>Works with faculty to develop integrated Alcohol, Tobacco or other Drug education</p> <p>Presents regularly in the classroom.</p>		
<p>Other duties you routinely provide</p>		