

June 22, 2008

**OPPORTUNITY
TO BECOME
2009 MISGA ASSOCIATE CHAIRMAN**

SECTION VI - COMMITTEE DUTIES

A. ASSOCIATES COMMITTEE

1. The Associates Committee is responsible for the collection and recording of Associates dues. Such funds are to be turned over to the Treasurer.
2. The Chairman is responsible for the preparation of a roster of all MISGA Associates, and shall coordinate the roster records with the Treasurer. (See "Roster Maintenance" in the Club Representatives Handbook)

**Retiring Chairman, Charlie Fieldhouse
will meet you at your home or club for an
introduction into your new responsibilities
On the job training till 12/31/08
After 01/01/09 will assist if needed**

**Helpful requirements:
Some experience on a computer using:
MICROSOFT EXCEL (macro)
MISGA WEB SITE
INTERNET – broadband helpful
All Associate Data will be on CD
(CD – rewrite or DVD rewrite)**

Forward responses to:

Mr. Bob Turner, President

Mr. Byron Keadle Vice President

Charlie Fieldhouse Associate Chairman

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