

2010 MMTA STUDENT ACHIEVEMENT TESTING
INSTRUCTIONS for PIANO & VOICE REGISTRATION

1. Fill in your name, address, phone number and e-mail address.
2. List students' names and ages, **last name first**, by *SAT Level*, alphabetically.

Items 3 through 10 refer directly to columns specified on the Registration Form

3. Request AM (9:00-12:00) or PM (1:00-5:00) **only if absolutely necessary**. No teacher can submit more than two or three AM/PM requests. There are no guarantees for students who make specific requests.
4. **Siblings**: Please check this box if a student has siblings participating. If the sibling is taught by another teacher, enter that information on the second page of the registration form.
5. **Tsf (Transfer)**: Please check this column if you have a transfer student who was not tested at a Livonia Area Piano Teachers Forum test center last year: fill in the information on the second page of the registration form.

6. Complete one of these 3:

- If this is a student's **first year** of SAT testing, place a check mark in the first column and leave the other columns in this area blank.
- If a student **was** tested last year, place a check in the second column and leave the other columns blank.
- If a student's last test was prior to last year, enter the least year tested in column 3 and leave the other columns blank.

7. Trophy Information: Students may earn a trophy every two years if they score 80% or higher.

- If your student is eligible to earn a trophy, put an "X" in the first column.
- If a student is in grade 12, indicate that with a "Sr." in the first column.

Reminder: 1) High school seniors are exempt from the two-year rule for trophies, and
2) 2008 scores may be applied in determining 2010 trophies.

- If a student – other than a high school senior – received a trophy last year, check the last column. These students are not eligible for a trophy but will receive a ribbon.

8. Ribbon Information: Students who are participating in SAT for the first time will receive ribbons with the test year on them. Students who have participated in SAT 3 or more years will receive ribbons with rosettes and the testing year on them.

8. Repertoire List for Levels 4-10: This is to assure that students' repertoire meets the guidelines. If it does not, one of the chairpersons will let you know so you can make a change in time. Judging forms with final repertoire pieces are due January 15, 2010.

9. Please let us know if you have younger students who will need the test read to them.

10. Make a copy to keep, and check your information carefully before mailing in your forms. We cannot make any changes in your entry information after January 29, 2010.