

## Tips on using *Just the Facts*

I. Only use the *FACT TEST* part of the program when you have not yet done any practicing on the facts that day. If you take a *FACT TEST* **after** you have been practicing the facts, your score will not reflect just the facts you have in your long term memory, but also the ones which are now in short term memory because of your recent practicing.

II. You must use the *FACT TEST* portion of the program once before using the *FLASH CARDS* for that operation. The *FACT TEST* writes a file to the hard drive with the information for making flash cards for the different users. That file is named with the first four letters of both your first and last names, so you must spell your first and last name the same way to use *FLASH CARDS* that you did when you took the *FACT TEST*.

III. If you want to improve your time and percent correct, you should **not** continually keep taking a *FACT TEST*, but rather use the *FLASH CARDS* at least three times a day. That part of the program is designed to give you the practice you need to improve your test scores. **You really shouldn't take a *FACT TEST* more often than once every two weeks.** The program will remind you of this if you ask to take a test too soon after having taken one previously.

IV. If you ask to do something which is impossible, (like using the *FLASH CARDS* with your name spelled differently than you did when you took a *FACT TEST*) the computer will respond with a generic error message, and then stop running. You'll need to start the program again. (Working on more specific error handling routines is a future programming project for me.)

Good Luck, and Have Fun!  
*Terry Butler*

# *JUST THE FACTS* OWNER'S MANUAL

## THE PROGRAM

As a math student of mine at NFMAA, you have been given the rights to use a program I am in the process of developing, called ***JUST THE FACTS***, for computers running the Windows 95, 98, ME, or XP or Vista operating system. This program will administer tests of the basic facts in all four operations (+, -, X, ÷) and print a report with information which can help students target their study toward those facts which are not known and toward those facts for which too much time was taken. ***The program will also use a proven method of flash card presentation (The "Three Pile Method") to help students memorize their basic facts.***

### ***System Requirements:***

***Any personal computer running the Windows 95 (or later) operating system***

## ***Preparing for Installation***

If Just The Facts has been previously installed on this computer, it should be removed using the *Control Panel* before being reinstalled:

### **Windows 95, 98, ME:**


Double Click *My Computer*  
Double Click *Control Panel*  
Double Click *Add/Remove Programs*  
Click *JUST THE FACTS*  
Click *Add/Remove*, Click "Yes"  
Click "OK", Click "OK"  
Exit the *Control Panel*

### **Windows XP:**

Click *Start*:  
(Click *Settings* . . . if necessary)  
Click *Control Panel*  
Double Click *Add/Remove Programs*  
Click *JUST THE FACTS*  
Click *Change/Remove*, Click "Yes"  
Click "OK", Exit *Add or Remove Programs*, Exit *Control Panel*

**Windows Vista:** I haven't tried it yet, but it should be similar to the above.

## Downloading and Installing the Program from the Internet

1. Connect to the internet and start your web browser. (Internet Explorer, Netscape Navigator, AOL, or whatever browser you use.)
2. In the Address Box, type:  
**http://home.comcast.net/~dragonmath/jtf/index.html**  
and press **Enter**.
3. Click the download link at the bottom of the web page.
4. If offered the choice of opening or saving the file, choose **SAVE**.
5. A dialog box will ask where you would like to save the file to. Make sure it says **desktop** in the “save in” box. If it doesn’t say desktop, click the down arrow at the right hand end of the “save in” box and click on **desktop**.
6. Click the “**save**” button. The file will take a few seconds to download if you have high speed internet access, and about 4 minutes if you have a phone line internet connection.
7. When the file is finished downloading to your desktop, you can close the web browser.
8. You now have a file called “JTF0909.exe” on your desktop. Double click it’s icon.
9. Click the continue box when it appears.
10. Make sure “desktop” appears in the box asking what folder you want to unzip the files to. If it doesn’t, click the little box to the right of the save location and click “desktop” before clicking “OK”.
11. Three files should appear on your desktop:  
Facts9.cab  
setup.exe and  
setup.lst  
Double click **setup.exe**, then follow the last directions on the next page, beginning with number 7. 
12. Once the program is installed on your hard drive, the four files which were put on your desktop are no longer needed and they may be dragged to your recycle bin.

## Installing the Program from CD

1. Turn on the computer and wait until the Windows desktop screen appears.
2. Insert the CD into the drive.
3. Click: **START**
4. Click: **RUN**
5. Type: [drive letter]:\Setup in the dialog box which appears. The drive letter is usually D or E for CD ROM drives. Use whichever is appropriate for your computer.  
Example: **D:\Setup**
6. Click: **OK** (or Press **ENTER**)
7. Follow the on-screen directions to install the program on your hard drive. Accept the default directory and name suggestions by clicking **CONTINUE** or **OK** when asked.

(Note that this is a colon (:), not a semicolon (;) and a backslash (\) not a slash (/))

The Setup program will install *Just the Facts* on your hard drive, and put an item into your **START** menu.

On some older computers, a couple of files in the system folder will need to be updated, requiring a restart of the computer before following the above instructions a second time.

To run the program, click **START**, point to **PROGRAMS** or **ALL PROGRAMS**, point to the *Just the Facts* folder, Click *Just the Facts*.

Follow the directions on the screen to run the program.

*This program will only help you if you use it!! If you’re not passing the level you want to, you need to use the **FLASH CARDS** at least three times a day, preferably four or five times a day.*