



Meeting Minutes

November 11, 2002

The meeting was held at the Kulick Community Center and began at approximately 6:15 pm.

Present: Karen Breen-Bondie, Marie Haener-Patti, Stacey Paquet, Bob Prud'homme, Tim Ruokolainen, Barb Stalburg Bell and Cristina Sheppard-Decius

Absent: Jeffrey McCormick

The following items were discussed:

A. Tom Pearlman, BUILD Applicant

Design Committee members were able to review previously received BUILD application and drawings via email. Discussion and questions ensued.

Suggestion by Bob Prud'homme for façade to include control joints to avoid telegraphing lines for water. Window frames will be extruded aluminum. Consensus for Pearlman to adhere to original color scheme after other colors were discussed. Stacy Paquet suggested dark banding along front columns to assist with control joints in the event replacement or repairs need to be made in the future.

Approved 20% for the total amount of \$5,257. BUILD balance available \$1,543.

B. Design Guidelines

Awnings (p. 15 of "DDG" Item #3)

No backlit awnings

Glazing systems do not _____

No solid vinyl laminated awnings

No gloss awnings

Uniform in profile and color

Distinct and individual for each storefront (no mega awning)

Awnings have to be building supported, rather than pole supported.

Metal awnings to match building architecture or style/era

Materials to be weather resistant

Signage – on valance or side

Scale of awning to be

- appropriate to façade
- proportionate to building
- neighboring buildings
- sunlight
- daylight
- juxtaposition to road.

Must comply with building codes.
No more than three colors

2nd floor Awning:

Should be coordinated in color and profile with first floor awning
Avoid mansard wood or asphalt shingle canopies. Not appropriate for the original storefront design. (see p. 12 of "Forest Park Design Guildelines" An awning should...)

Lighting:

Encourage fixtures to compliment architectural style
Consider urban setting lighting guidelines from the Illuminating Engineering Society
Should be downward lighting – avoid upward lighting
Side – shield for acorn shaped building
Conceal lamps whenever possible
Should not glare
Encourage energy efficient lighting for application
Neon not to be used as a lighting source (outlined windows)

Illuminated Signs:

Tube fluorescents need to be concealed and should not exceed two feet lengths.
Rear façade lighting should be consistent with the style of the building
Security lighting = photo cell
Types recommended:
metal halide/halite (sodium chloride)
halogen
No low pressure sodium lighting
Weather resistant fixtures
Colors in harmony of building color scheme

Window display lighting suggested in operation from dusk to 2am
All window displays should have display lighting.

Next Meeting: Thursday, December 12, 2002: Signage
Kulick Community Center