

# **THE BATAVIA ACCELERATORS**

## **BYLAWS**

Approved May 30, 2002

### **PREAMBLE**

The Batavia Accelerators is a non-profit USA Track and Field Youth Club organized to promote the sport of track and field for youths in the Batavia, Illinois area. Track and field includes, in addition to track and field, cross country running and road running. The club operates under the auspices of the Illinois Association of USA Track and Field. Membership in the club is open to youths, as defined by the national USA Track and Field (USATF) organization.

### **ARTICLE I**

#### **Board of Directors**

**SECTION 1. GENERAL POWERS.** The affairs of the club will be managed by its board of directors.

**SECTION 2. NUMBER, TENURE AND QUALIFICATIONS.** The number of directors will be eight (8). At least four (4) directors must be a parent or legal guardian of a club member. At least four (4) directors must be a coach associated with the club. A director who is both a parent/legal guardian and a coach counts towards both the minimum number of parent-directors and coach-directors, but only once toward the total number of directors. The term of office for all directors shall be two (2) years, with half of the terms expiring annually. The nominating committee will be formed from the current board of directors and charged with returning a slate of candidates at the January meeting. The board of directors will elect new directors at the January meeting.

**SECTION 3. VACANCIES.** The board of directors shall fill any vacancy occurring in the board of directors by reason of an increase in the number of directors or to replace a director that cannot complete their term for whatever reason. A director filling a vacancy shall be elected by the sitting board to the entire unexpired term of the vacant director position.

**SECTION 4. VOTING.** Each board member shall have one vote.

**SECTION 5. COMPENSATION.** Directors shall not receive any salaries for their services.

### **ARTICLE II**

## Meetings

SECTION 1. REGULAR MEETINGS. A regular annual meeting of the board of directors shall be held at a time and place to be set by the board of directors. There will be four regular meetings of the board of directors each year. The annual meeting will be held in January for the purposes of electing new directors, electing officers and planning spring activities. There will be a regular meeting in April to plan summer activities, one in July to plan fall activities and one in October to plan winter activities. The board of directors may provide by resolution the time and place for the holding of additional regular meetings of the board without other notice than such resolution.

SECTION 2. SPECIAL MEETINGS. Special meetings of the board of directors may be called by or at the request of the president or any two directors.

SECTION 3. NOTICE. Notice of any meetings of the board of directors shall be given at least two days previously thereto to each director.

SECTION 4. QUORUM. A majority of the board of directors shall constitute a quorum for the transaction of business at any board meeting, provided that if less than a majority of the directors are present at said meeting, a majority of directors present may adjourn the meeting to another time.

## ARTICLE III

### Officers

SECTION 1. OFFICERS. The officers of the club shall be president, vice-president, treasurer, secretary and coaches. Officers whose duties and authority are not prescribed in these bylaws shall have the authority to perform the duties prescribed, from time to time, by the board of directors. The same person may hold any two or more officer positions.

SECTION 2. ELECTION AND TERM OF OFFICE. The officers of the club shall be elected for a one year term by the board of directors. Vacancies may be filled or new offices created and filled at any meeting of the board of directors.

SECTION 3. REMOVAL. Any officer or coach elected or appointed by the board of directors may be removed by the board of directors whenever in its judgment the best interests of the club would be served.

SECTION 4. PRESIDENT. The president shall be the principal executive officer of the club. Subject to direction and control of the board of directors, the president shall be in charge of the business and affairs of the club, shall see that resolutions and directives of the board of directors are carried into effect except in those instances in which that responsibility is assigned to some other person by the board of directors. The president shall preside at all the meetings of the board of directors. Except in those instances in which the authority to execute is expressly delegated to another officer, the president may

execute for the club any contract, deeds, or other instruments which the board of directors has authorized to be executed.

**SECTION 5. VICE PRESIDENT.** The vice president shall assist the president in the discharge of the presidential duties as may be directed by the president. The vice president shall perform such other duties as from time to time may be assigned by the president or the board of directors. In the absence of the president, the vice president shall perform the duties of the president and when so act in, have all the powers of and be subject to all the restrictions upon the president.

**SECTION 6. TREASURER.** The treasurer shall be the principal accounting and financial officer of the club. The treasurer shall have charge of and be responsible for the maintenance of adequate books of account for the club; have charge and custody of all funds and securities of the club and be responsible therefor, and for the receipt and disbursement thereof; and perform all the duties assigned by the president or by the board of directors.

**SECTION 7. SECRETARY.** The secretary shall record minutes of the meetings of the board of directors; be custodian of the club records; keep a register of each member and which shall be furnished by each member; and perform all the duties assigned by the president or by the board of directors.

**SECTION 8. COACHES.** The coaches are responsible for preparing the training and activity program. The coaches must be registered with the Illinois Association of USA Track and Field.

## **ARTICLE IV**

### **Finances**

**SECTION 1. CONTRACTS.** The board of directors may authorize any officer or officers of the club, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the club.

**SECTION 2. CHECKS, DRAFTS, ETC.** All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the club, shall be signed by two of the following officers: president, vice president and treasurer.

**SECTION 3. DEPOSITS.** All funds of the club shall be deposited from time to time to the credit of the club in such banks or other depositories as the board of directors may select.

## **ARTICLE V**

## Records

The club shall keep correct and complete books and records of account and shall also keep minutes of the meetings of its board of directors.

## **ARTICLE VI**

### Amendments

The power to alter, amend, or repeal the bylaws or adopt new bylaws shall be vested in the board of directors and such acts shall require a two-thirds majority of the directors. Such action may be taken at a regular or special meeting for which written notice of the purpose shall be given.