

**The Livermore Valley Educational Foundation Board  
Meeting Minutes for August 15, 2005**

Officers and Board of Directors: Kate Runyon, Pres., Sheila Cooper, VP., Teri Edwards, VP., David Conrad, Treas., Sally Esser, Asst. Treas., Lisa Payne, Sec., Daisy Borba, Katie Caulk, Dave Curtis, Catherine Dawson, Bill Dunlop, Jenny Forward, Myriam Kadlec, Anthony McPeake, Stephanie O'Brien, Val Olson, Bret Orsini, Vicki Schellenberger, Bill Tapley, Lisa Townsend, Joan Tracy.

The meeting was called to order by Sally Esser at the Towns End Deli. Those present were Lisa Payne, Stephanie O'Brien, Myriam Kadlec, Jenny Forward, David Conrad, Bill Dunlop, Anthony McPeake and Yvonne Herbeck.

**MINUTES**

Jenny moved to approve the minutes as corrected. Anthony seconded. Approved

Sally review the budget report through the Fiscal year ending 04-05 (June 30, 2005). The ending balance is \$128, 147.85 with \$57,823 uncommitted. Anthony made a motion to approve the budget as read. David 2<sup>nd</sup>. Approved.

Status on mini cart donation we will get from Kate next meeting.

Rotary mini grants are available now and the matching LVEF program (up to \$500) is automatic if requested.

Lisa reported the golf tournament went well with 96 golfers participating. Rough numbers indicate about \$30,000 profit. A formal report will be provided next meeting. Sally suggested we send thank you notes signed by LVEF members with a \$5.00 starbucks card to all volunteers for working the event. Anthony offered to mail them once board members came by to personally sign them.

Sally brought up a new sponsorship program presented to her by Rick Hubb. This program is much like others we have seen before. Lisa to send Jen a soft copy of the Corp. Policy to be added to the website. Rick should be invited next meeting to make his presentation to the board.

It was suggested we highlight our corporate donors in future events.

A suggestion was made to start a planning phase of the coming year regarding raising funds. Maybe we can tie it in with the survey results. We need to define a goal and then describe specific tasks to achieve the goal.

**OLD BUSINESS**

By laws- Move to next meeting when more members are present.

Antrim update – the phone connection was turned off due to lack of use.

**ACTION ITEMS**

By-laws changes submitted – Vicki & Anthony  
Continue evaluating Fundraising software – Sally  
Send soft copy of Corp. Policy to Jenny - Lisa  
Make minutes available to public via website – Lisa/Jenny

Meeting adjourned at 7:55 p.m.

Next meeting will be on Sept. 19th at Towns End Deli – 6:30 p.m.

Respectfully submitted, Lisa Payne

Year-To-Date Funding

Meeting Date	Description of Funding	Amount	Level Effected
8/16/04	Middle school funding for additional section from DAD & other general funds	\$40,000.00	Middle School
9/20/04	To Sports from Golf Tourn.	\$10,000.00	High School
9/20/04	To Sports from Golf Tourn.	\$12,000.00	Middle School
9/20/04	To Music from Golf Tourn.	\$5,000.00	All
10/18/04	Science Coordinator	\$5,000.00	All
11/15/04	Special Ed supplies	\$500.00	All
11/15/04	Teacher Recognition	\$2,000.00	All
2/28/05	Library book repairs	\$650.00	High School
2/28/05	Funding for one music teacher	\$65,000.00	All
4/18/05	Start up for Elementary Science program	\$10,000.00	Elementary
6/13/05	Technology upgrades	\$20,000.00	High School
6/13/05	Technology Hardware improvements	\$20,000.00	Middle School
6/13/05	Elementary Science	\$30,000.00	Elementary
6/20/05	Turtle Island String Quartet Assemblies	\$350.00	High School