

EAMUG

June 2, 2011

1:30 PM

at the
Elsie Quirk Library

At our meeting

1:30 ~ 2:00: **'Mac 101'**, Mary Lou Dobson

2:00 ~ 2:40: **'TimeMachine'** Dennis Ricke

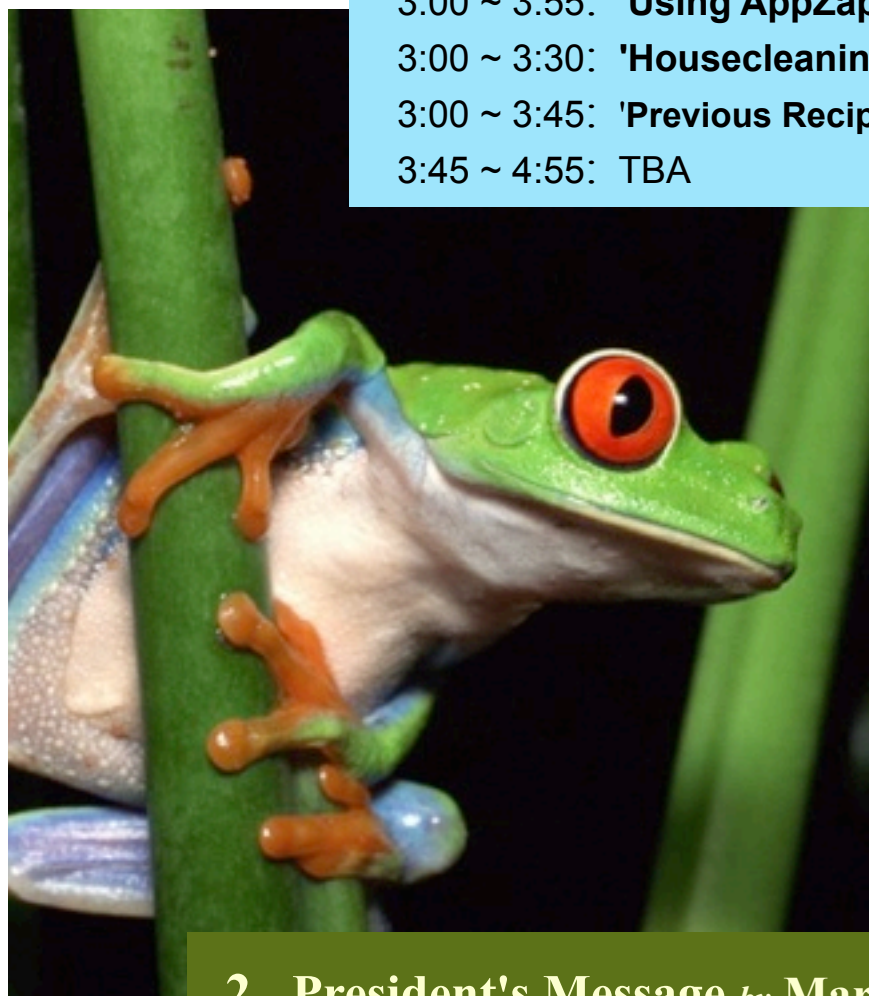
2:40 ~ 3:00: **'Social Break'**

3:00 ~ 3:55: **'Using AppZapper'** Mike Volpe

3:00 ~ 3:30: **'Housecleaning: Declutter Your Mac'**, Mary Lou

3:00 ~ 3:45: **'Previous Recipients'** & **'Mail Downloads'**, Mary Lou

3:45 ~ 4:55: TBA



- 2 President's Message *by* Mary Lou Dobson
- 3 Helps: Library, SIG, Dues, *and* MUG o' the Month
- 4 High Jacking *by* Joe Consolmagno
- 5 Tips From Computer Tutor, Too *by* Mary Lou
- 6 User friendly Podcasts on your Pod *by* Carl Schwartz
- 7 Infomaniac on free ebooks *and* Searching *by* Carl Schwartz
- 8 Board Meeting Minutes, Odds, Ends & Contacts

Contents

May 5 was another good meeting with about 40 people. Carl showed us how he uses *Quick Look* (with the Space Bar). That feature is a big help while cleaning up the clutter on our Macs. Mary Lou and Mike showed us what fun simple games can be like *Peggle* is (from PopCap.com), Pyramid Solitaire (he likes the challenge of going through the deck only once) and *Snood* (from snoodworld.com) which is his favorite. After that we had our Social Break, a feature enjoyed by all. Someone suggested that we have a game demo each month with a member demo-ing his favorite game. We'll take that up at a Board meeting.

After the break, Mari Schupp, Apple employee from BestBuy, answered many questions about backing up files as well as using an APC UPS. She did get to do a little about using iTunes to sync iDevices and showed us how iTunes looks when an iPhone is connected. As usual, there is never enough time.

Speaking of APC (American Power Conversion) UPS (uninterruptible power supply) here is some information for those of you who were not at the meeting. Using this link http://www.apcmedia.com/vod/view_video.cfm?videoID=patrick_battery&internal=no&w=320&h=240 will take you to a short video describing the reason one might need at least one UPS. Actually, I'd like another because it is so annoying that after a power outage, brief as it might be, I have to reset the date and time in my answering machine and with a UPS I wouldn't have to do that unless we had a loooooong power outage. Patrick, in the video, even suggested another reason for having one for my computer that I never thought of. I've used UPSs for many years, and am glad I do. APC is not the only company making a UPS. It's the one I'm familiar with; Belkin and TrippLite are two others. There will probably be 6 or more outlets on the UPS. Some are **only** for surge protection. Be sure you plug your modem, computer and monitor in the Battery Backup side. DO NOT use any other connections to or from the UPS to the electrical outlet it is plugged into. It will only support so many items (get a bigger one if you need more outlets.) Connecting it to any kind of extension cord, multiple inputs, etc., diminish its ability to protect. It lasts about 3 years, depending on how much use it gets, and the battery is replaceable. http://en.wikipedia.org/wiki/Uninterruptible_power_supply is another information source.

Help!! Membership chairperson Lynne Marriott has returned to Canada and we need some VVIPs (Very, Very Important People) be at the Membership Table as people enter the monthly meeting. Are you available? A VVIP would not have to commit to more than one month, though they could. Nancy Eckhart and Janet Rose did it in May. You would sit by the membership table, assist people to find their badges, make sure guests and members sign in, and be a friendly face when someone enters the room. It's a matter of bringing the badges, and taking them home again as well. Let me know soon, please.

Princess Cruises	Just for you: M
LinkedIn Groups	mary lou: Join
MacMail	Business Deal

Oh, I just read this tip in *Degunking Your Mac*, a book from 2004, published by Paraglyph Press. I had no idea that I could color my

Inbox messages when I receive them. I went to Format > Show Colors. I just highlighted a message in my Inbox, clicked on the color I wanted, and it changed. And there are so many colors because of the slider you can use in the Color Dialog Box and the place at the bottom to save the color swatches. If you don't understand, ask me.

Interesting article called 'Online Exposure' in June 2011 *ConsumerReports*, available at your local library and other places. I particularly noticed the information about social networks. The emphasis of the whole magazine is on Security. We will probably have that topic as a presentation in the future.

In July 2008, Apple made some changes when they upgraded .Mac to MobileMe. One of the changes was adding @me.com for MobileMe subscribers. Username@mac.com and Username@me.com are treated as the same address, and arrive at the same place. If you have both those addresses for the same contact in your address book, one can be removed. More about this is available at <http://support.apple.com/kb/HT2857>

Please read the timely article by Joe Consolmagno in this issue. It matters.

—Mary Lou Dobson

Help for Beginners/Newcomers



[Peachpit.com](http://www.peachpit.com) is the place to order Ms. Robin Williams' book *The Little Mac Book, Snow Leopard Edition*. (<http://www.peachpit.com/store/product.aspx?isbn=0321646916>) *Peachpit* has been selling her books for over ten years. She's that good!! While there, click on the 'Sample Content' tab to find the place where you can

Description Reviews Sample Content

Sample Chapter(s)

[Download Chapter 5: Menus & Shortcuts](#)

Table of Contents

- 1 A map of your Mac
- 2 The Mouse
- 3 The Dock
- 4 Finder Windows
- 5 Menus & Shortcuts

download the LittleMacBkSL_Sample.pdf into your Downloads folder on the Dock, and view it with *Preview*, an *Apple* app that came on your Mac. I recommend that new users get the book, start at the first page while sitting in front of your Mac and follow along with the book.

I discovered this link when I went to April's Mug o' the Month. http://www.myfirstmac.com/index.php/mac/articles/5_things Even *Before You Buy* is a topic on the Navigation Bar. Here's another good site for you <http://www.apple.com/support/mac101/> as well as <http://www.apple.com/support/switch101/> All those links are so helpful and will give you practice using the Internet.

Questions? e-Mail: bessen@verizon.net

Phone: in Venice:(941) 497-4894

EAMUG Dues - Join or Renewal - Individual \$12/Family \$18

Dues can be paid by check or cash to the Treasurer, Louis Bessen, at the User Group meeting (in an envelope, please) or by mail to:

Louis Bessen, Treasurer
2221 Bal Harbour Drive
Venice, FL 34293

Make checks out to: Louis Bessen, Treasurer (NOT TO "EAMUG") New members, include your application form.

Remember our EAMUG Library for Members!

We are fortunate to have David Pascal as our new EAMUG Librarian.

The website for you to see which books are available, read some information about them, and make it easy for you to request them is below.

EAMUG Library Web Page is Relocating

Checkout period is for one month or till the next meeting. To request a book you will find the email link next to each title. Just send David a note, to be first on the list for a book. All books will be available at the meeting. There are also MacFormat magazines from 2009 and 2010.

The books are currently being stored in the meeting room closet, they will be readily accessible at the meetings.

June MUG o' the Month

Bay Area Macintosh User Group
Of West Central Florida
(interesting newsletter, too)

<http://www.bamcentral.org>

Don't Miss Our Next PSIG

June 10

2-4 PM

at the Elsie Quirk Library.
With Rachel Nellis

Commentary

HIGH JACKING by Joe Consolmagno

Our guest speaker for May was high jacked before she barely introduced her subject. At the outset someone in the audience interrupted her with a question irrelevant to her topic. She answered and he initiated a dialog on his subject. Others in the audience joined in, with more comments, questions, and conversations among themselves. The meeting descended into a shambles. The speaker never got back to her subject and those of us who came specifically to hear about it were frustrated. She never regained control of the platform. She had been effectively high jacked.

Perhaps our bad habit of butting in on the speaker comes from our Beginners' Section, where questions from the audience are encouraged, or our Special Interest Groups, where audience participation is the program. But normal custom, courtesy, and common sense dictate that the speaker should be allowed to make her presentation as she organizes it from start to finish uninterrupted. Questions, elaborations, comments and criticisms should be withheld until the prepared speech is finished, unless the speaker requests otherwise.

It doesn't matter whether or not the interruption is about the subject of the talk. At the very least, the interrupter is reorganizing the speaker's preparation and in this case, completely destroying it.

The simple solution would be for the chairperson upon introducing the speaker to remind the audience to withhold questions or remarks until the speaker has finished.

Export to ePub

*A guide to using paragraph styles in Pages
to create stunning publications*



Apple Inc.




1st Edition, specially for Carl

Our cover photo is from the cover of Apples free ebook on using Pages as an epub creator! Check it out...

[Learn more about ePub.](#)

We could possibly produce an epub edition of EAMUG for your iPhone or iPod! Would you like one next month? If so email me (I will do it if I get 20 or so replies) **EDITOR: CARL SCHWARTZ**

Below you can see that the three files have the same name, except for the -1 and -2. They were in my Mail

 pastedGraphic.pdf	Apr 22, 2011 6:42 13
 pastedGraphic-2.pdf	Apr 22, 2011 6:42 13
 pastedGraphic-1.pdf	Apr 22, 2011 6:42 13

Downloads folder, and they have the same date, time and format. Probably they are the same file downloaded three times. Giving each a Quick Look to

see that they were identical, I trashed 2 of them because I only wanted one. Each time in Mail when I gave that attachment a QL, it downloaded. You may also see the same thing in your Downloads window in your browser (Firefox, Safari, etc.) and that's because you've downloaded it more than once. (I see that happen at many client's computers, since they didn't know where it went when they downloaded it, they did it again.) When the file has a more unique name it is easier to identify without looking at it. In the Downloads window, double-click the file after it is downloaded and it should open. Don't bother doing that to an .exe file, though, because it is a Windows file.

You don't have to select files one-at-a-time to Quick Look at them. Select several consecutively while pressing on the Shift key. Or select several non-consecutive while pressing the Command key. Then do the QL.

In case you were unaware: to change the name of a file/folder (a folder is a file that contains other files) select/highlight it, then tap the Return key, type in the name, tap Return again and you're all set. When the letters of something are highlighted, you don't need to delete or backspace, just start typing. If you don't want to replace the whole name, just insert the cursor where you want to type. If you want to go to the beginning or end of the name, tap the left arrow or right arrow key while the name is highlighted. Ask at the meeting if you are confused. One of our members asked me how to do this, so I put the tip here.

If you buy a new computer, or any other electronic device, put all the information about it—invoice, order, etc.—in a **paper** file folder in a **special place**. When you want to order accessories, cables, etc., you will know what your specifications are. If you keep the file only in the computer and for some reason you can't use your computer, you would be out of luck. I feel the same way about the 'cloud.' If my files are on the cloud and I don't have an internet connection OR the entire internet goes down, then what happens?

Writing down the model number and serial number on that folder can speed things up, too.

<http://livebrush.com/> is a fun site to go to if you have any artistic bent. It is for Macs and Windows. Also search for livebrush on You Tube.

Funny thing, when I googled 'pan pastels video' in Safari, I got one set of results, and when I did exactly the same thing in Firefox I got another set. Same thing sometimes happens if I paste a URL from one to the other.

While I was looking at View Options in the Finder last month, I saw that I could select which columns I wanted to appear in List View. One of them is Date Modified, which I always have available. Another is Date Created. I've added Date Created to my window because usually I want to keep my files showing in a chronological order BUT if I open a file to look at it, and close it again, it may put today's date in date modified. Especially in apps like *Quicken* and *Bento*. I'll bet *Quick Look* doesn't affect the date.

A feature I like about gmail is that next to the subject it shows the first line of the body of the email, so I can quickly tell whether I want to open it or not.

About a month ago I was asked by two members about their having a popup on their screen suggesting they might have a virus. It was just a scam. Macs have no viruses. But it did scare them.

Here's an interesting item to check in your Mail Help search no matter which OS you are using.



If you ever wonder what font I write my articles in, it is Times New Roman, the easiest to read.

If you aren't looking in the Help when in any of your applications, you're probably missing something.

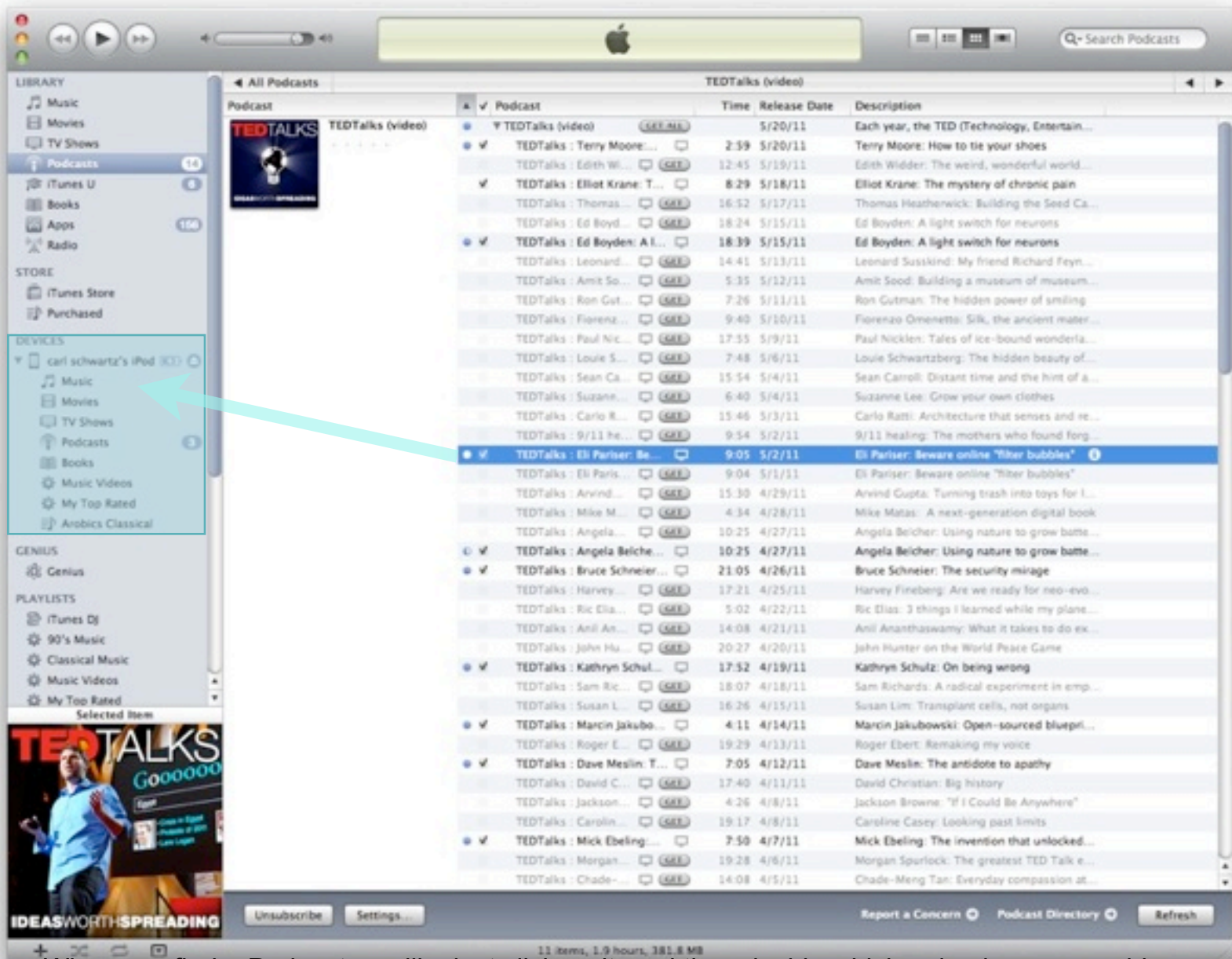
—*Mary Lou Dobson*

User Friendly Podcasts on your iPod

Easy viewing on the iMac and iPod by Carl

Sometimes I'm amazed at how easy it is to do stuff on my iMac. A link from a friend connected me to this Apple web page. It got me thinking about Podcasts, something that I have ignored, thanks to my other interests on the computer. If you click on the enclosed link, you will find hundreds of choices to view. First scroll down past the Apple TV part to the Podcast choices.

[The Apple TV Guide : Podcasts](#)



When you find a Podcast you like just click on it, and then decide which episodes you would like to save and view later. Once a Podcast is saved, and when your POD (device) is connected (via USB cable) to your computer, just go to the above screen in iTunes (select podcasts on the left grey library area) and drag the selected Podcast to the general area of your Device. A blue box appears. Your Mac will know where to place the Podcast and it will be ready for you to watch or listen to later!

Infomaniac On free ebooks and can you trust Google?



A master ebook list to view

If you Google **free ebooks** you get web site links with lots of promises, commercials, and a few leads that quite often lead to Project Gutenberg. (*More about searching below*). Sifting through all the crap to find the gold can take a while. Most sites want you to buy their new ebooks and throw out a few scraps of older ebooks (good old profit motive) and there is nothing wrong with that, but there **are** a lot of good ebooks out there by new writers that are free. Often a starting out writer wants to be read, and the publicity of a free and successful book on line may get them started. It can take hours to investigate this list, but it's worth it! The site itself is a wiki for readers and is also very interesting, so give it a try...

http://wiki.mobileread.com/wiki/Free_eBooks

Are computers taking over? *Perhaps it will be because we are lazy.*

*I have been watching on TV a Terminator-based series, the **Sarah Connor Chronicles**. In one episode a detective determined that a computer that killed a man was not guilty as it had never been taught "values." Many of our computer search selections are altered before we even see the results by software.*



Did you know that if you ask a inquiry of GOOGLE that the first page of links may be different than your neighbors. Who decided that? Not a person, but a computer algorithm. I don't mean to pick on GOOGLE, since a lot of other search engines and even news services and FaceBook do it! Check out this 9-minute podcast and you decide!

Click here, [TEDTalks \(video\)](#) then select the 5/2/11 talk on filter bubbles



[Podcasts by TEDTalks on iTunes.](#)

<input type="checkbox"/>	TEDTalks : 9/11 he...	<input type="checkbox"/>	GET	9:54	5/2/11	9/11 healing: The mothers who found forg...
<input checked="" type="checkbox"/>	TEDTalks : Eli Pariser: Be...	<input type="checkbox"/>		9:05	5/2/11	Eli Pariser: Beware online "filter bubbles"

The EAMUG Board of Directors met May 13 at the Elks Lodge with Mary Lou Dobson, Mike Volpe, Christina Anglin, Dale Watson, Carl Schwartz, Joe Consolmagno, Lou Bessen, Georgia Britton, David Pascal, Rachel Nellis, Liz Vaughn, and Bill Kiefer present.

The meeting began at 12:02 PM with the Treasurer's report by Lou Bessen. Our membership now stands at 105 with 73 paid individual memberships, 17 honorary members, and 15 paid family memberships. There were 36 or so present at the May meeting.

Mary Lou is looking for volunteers to be in charge of the badges, membership lists and sign-in sheets at the meetings. Contact her if you can help.

We discussed the May program. We are still encouraging written questions which allow for more in-depth answers. *Quick Look* presented by Carl Schwartz was very useful. The presentation by Mari Schupp was very informative and interesting but was not on the topic announced. Questions submitted early in a presentation tend to get the presenter off track and are disruptive. Perhaps the person who introduces the speaker could encourage members to hold questions and comments until the presentation is finished.

The meeting was suspended for lunch at 12:10 and resumed at 12:30.

We discussed the SIGs for the summer months. Rachel Nellis is willing to do the Photo SIG during some SIG time slots. She will contact former participants. Our May SIG will be on iDevices (iPod, iPod Touch, iPhone, iPad or others) for the "Pod People" led by Carl Schwartz. June will have the PSIG led by Rachel. Mary Lou will prepare a checklist of other possible SIG topics of interest to be filled out by EAMUG members.

New Business: Rachel Nellis introduced the possibility of publishing a members directory for the group. She has previously done them for two other organizations. The board will consider this. Privacy issues were raised and questions about whether inclusion should be voluntary. No decision was made at this time.

Discussion of our next Social was tabled until July or August since we have not yet set a date for the event.

David Pascal reported on the EAMUG library. Things are going well. He has started putting bookplates in books identifying them as belonging to EAMUG. Mary Lou said she will update the library information on our website.



We discussed the difficulty in getting members to volunteer for responsibilities that benefit the group. Mary Lou presented a list of jobs that need volunteers. It was suggested that the best method still seems to be directly asking an individual for help.

The program for the June meeting is as follows:

June 2, 2011

- 1:30 ~ 2:00: 'Mac 101' Mary Lou Dobson
- 2:00 ~ 2:40: 'TimeMachine' Dennis Ricke
- 2:40 ~ 3:00: 'Social Break'
- 3:00 ~ 3:15: 'Using AppZapper' Mike Volpe
- 3:15 ~ 3:30: 'Housecleaning: Declutter Your Mac'
Mary Lou Dobson
- 3:30 ~ 3:45: 'Previous Recipients' & 'Mail Downloads'
Mary Lou Dobson
- 3:45 ~ 3:55: TBA
- 4:00: Door Prize Drawing.

June 10

PSIG 2 ~ 4: Led by Rachel Nellis

The meeting was adjourned at 1:36 PM.

Respectfully submitted,

Christina Anglin, Secretary

EAMUG CONTACT LIST
 CLICK TO LINK TO EMAIL
[PRESIDENT: MARY LOU DOBSON](#)
 PROGRAM CHAIR: YOU?
[VICE PRESIDENT: MIKE VOLPE](#)
[SOCIAL CHAIRMAN &](#)
[VICE PRESIDENT: DALE WATSON](#)
[TREASURER: LOU BESSEN](#)
[EDITOR: CARL SCHWARTZ](#)
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