



The AACEI Delaware Valley Section
Presents
“Implementing the Control of Small Project Portfolios”
Paul G. Williams, PE, PMP
Mark your calendars now for March 12, 2008

Abstract: This paper was presented at the 2007 AACEI Conference and addresses the special challenges, methodologies and considerations in applying Best Practices to Small Capital Project Portfolio Management. The authors draw on experience with two recently deployed outsourced Project Control solutions for major process facilities that resulted in fit for purpose outcomes. Emphasis is placed on fully understanding existing interactions between project participants, methods to identify deficient work processes, prioritizing the most immediate or beneficial opportunities for improvement, and integrating new work practices and independent expert team members into the existing environment. Successful strategies are presented for planning quick deployment, along with their advantages and disadvantages. Issues addressed include:

- Defining Roles and Responsibilities
- Managing stakeholder expectations regarding timing and results
- Control and reporting for future and current projects
- Managing the capture and flow of data from various internal and external sources, including Finance, Procurement, Engineering, Contractors, etc.
- Leveraging existing Systems Flexibility and Scalability

Professional Experience: **Paul Williams** has been actively involved in the management and control of capital projects for over 30 years and brings to the table an extensive career with both owners and contractors, much of which was spent in exactly the small project environment addressed herein. Paul is currently Vice President of Pathfinder LLC, a leading consulting firm in the provision of project management and project controls advisory services to a worldwide clientele.

Education:

MS - Engineering Management, Drexel University
BS - Mechanical Engineering, Pennsylvania State University

Professional Society Affiliations:

Licensed Professional Engineer (PE)
Certified Project Management Professional (PMP)
Project Management Institute (PMI)
American Society of Mechanical Engineers ASME)

Date	Wednesday, March 12, 2008
Time	5:30 to 6:00 Social hour, 6:30 Dinner, 7:00 Meeting will be called to order.
Location	HILTON at the Philadelphia Airport (Across Rt. 291 from the Sheraton) 4509 Island Ave Philadelphia, PA (Island Ave and Route 291) Call 215-365-4150 for directions
Menu	Choice of London Broil, or Stuffed Flounder served with salad, baked potato, vegetables dessert, coffee or iced tea.
Cost	\$27.00 for members and guests, \$25.00 for retirees or emeritus members.
RSVP	Please call Abhi Basu at 609-828-9022 or Ricardo Aviles at 215-832-3510 Or E-mail Ricardo.Aviles@stvinc.com by noon Friday March 7, 2008 for reservations and menu selection.

Visit our website at www.aacei-dv.org/