

Paula L. Fleming
Minneapolis, Minnesota
paulafleming[at]jcomcast.net



FREELANCE COPY EDITOR

- Experienced
 - Thorough
 - Deadline-oriented
 - Sensitive to authorial voice
 - Highly computer literate
 - Very familiar with *Chicago Manual of Style*, 15th edition, and *Publication Manual of the American Psychological Association*, 5th edition
 - Comfortable working with a variety of house styles
-

EDITING EXPERIENCE

- Eight years' freelance copyediting and proofreading experience
- Over 200 titles, including academic, scholastic, trade, and reference books. See <http://home.comcast.net/~paulafleming/WorkList.pdf> for complete listing.

Kaplan Publishing and Dearborn Financial/Trade, since September 2000

www.kaplanpublishing.com

- Trade books on medicine, law, business management, personal finance, real estate, and career development; scholastic books on test preparation and other subjects; reference books for academic and career planning

Sage Publishing and Corwin Press, since January 2007

www.sagepub.com / www.corwinpress.com

- Books on primary and secondary school teaching, organizational development, counseling, and social research

American Library Association, since October 2007

www.ala.org

- Guide to Reference, an online bibliographic resource of reference books for all subjects

Barron's Educational Series, since February 2009

<http://barronseduc.com>

- Test preparation books

HowStuffWorks (a division of Publications International), 2007–2008

www.howstuffworks.com

- Mobil Travel Guides: Copy editing and fact-checking

EDITING EXPERIENCE (CONTINUED)

Rowman & Littlefield Publishing Group, 2007

www.rowmanlittlefield.com

- Books on primary and secondary school teaching and organizational development

Various authors

- Fiction and memoir: Copyediting and critiquing

OTHER PROFESSIONAL EXPERIENCE

- Eighteen years' human resources management, organizational development, and strategic planning experience in for-profit, nonprofit, and cooperative sectors
- Numerous articles published in a variety of print and online magazines
- Numerous short stories published in a variety of print and online magazines

EDUCATION

MA in Industrial Relations, University of Minnesota, Minneapolis, Minnesota
3.9 GPA, *Phi Kappa Phi* Honors Society

MA in European History, Northwestern University, Evanston, Illinois
Full fellowship

BA in History, Carleton College, Northfield, Minnesota
National Merit Scholar, numerous other scholarships, admitted with honors

REFERENCES

Available upon request.