

Sarah Khan
New York City
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Relevant Experience

- Sept. '00 – Present **Freelance Writer.** Develop, pitch, and report celebrity, fashion, lifestyle, relationships, and culture articles in *Los Angeles Confidential*, *Aspen Peak*, *Capitol File*, *IStyle*, *DailyCandy*, *Boston Metro*, *Shecky's*, *Stuff@Night*, *INsite Boston*, *Islamic Horizons*, and *Teen Voices*.
- Feb. '06 – Present ***Gotham and Hamptons*. Copy Editor.** Copy edit, top edit, and write articles of various lengths (including features, celebrity interviews, and cover stories) for *Gotham* and *Hamptons*, luxury lifestyle magazines published by Niche Media.
- Oct. '04 – Feb. '06 ***Boston Magazine*. Research Assistant.** Researched, fact checked, and copy edited lifestyle, fashion, and food articles for general interest magazine and its specialty publications: *Concierge*, *New England Travel + Life*, *Home & Garden*, and *Elegant Wedding*.
- May '04 – Oct. '04 ***Shaadi Style Magazine*. Editorial Assistant.** Wrote features and front-of-the-book pieces for bridal and fashion magazine. Also edited articles, fact checked, copy edited, pitched story ideas, and created and maintained style guide.
- Jan. '04 – Present ***Divanee Magazine*. Executive Editor.** Shape creative direction and content of South Asian women's magazine. Write column, *Sarah in the City*. Write features, generate story ideas of interest to young women, pitch and assign articles, copy edit and fact check.
- Jan. '04 – May '04 ***Syracuse University Magazine*. Editorial Intern.** Researched and wrote alumni profiles and articles on university events. Edited and fact checked university publications.
- Jan. '03 – May '03 ***Boston College Law Magazine*. Editorial Intern.** Worked closely with editor in every aspect of production for Spring/Summer 2003 issue. Reported on Law School events and wrote articles. Assisted in editing, design, layout, and production.
- Sept. '03 – May '04 **Syracuse University. Research Assistant.** Assisted two professors in researching and writing analyses of Super Bowl advertising and Indian cinema, respectively. Performed Lexis-Nexis searches, built Endnote database, transcribed interviews, researched articles.

Education

- M.A., 2004 **Syracuse University, S. I. Newhouse School of Public Communications.**
Magazine, Newspaper, Online Journalism.
- B.A., 2003 **Boston College, Arts & Sciences Honors Program.**
English and Communication.

Skills

PC and Mac; Microsoft Word, Excel; Adobe Illustrator, PhotoShop, InDesign; Quark Xpress; Lexis-Nexis; Factiva
Conversational in French and Spanish; fluent in Hindi and Urdu; knowledgeable in Arabic